



South Bend Community School Corporation Special Education Services

Individual Evacuation Plan

Student Name: _____ SBCSC ID#: _____ STN#: _____

School: _____ Grade: _____ Age: _____ IEP Date: _____

The evacuation Plan is to be building specific. If the student moves to a different school, the Evacuation Plan must be revised to reflect the new placement.

A copy of the Individual Evacuation Plan is to be confidentially posted with classroom fire and storm drill information.

Individual responsible for notifying, Emergency Response Personnel about student(s) with Individual Evacuation Plan(s) and location of student: _____.

It is mandatory that these plans be practiced and documented once a month, or as directed for General Education students.

Diagnosis(es):

Medical Equipment:

Persons responsible for student evacuation: Primary: _____

Alternate 1: _____

Alternate 2: _____

Equipment required to accompany student during evacuation: _____

Person responsible for gathering and transporting equipment: _____

Fire Evacuation Plan

Procedure for evacuation

Evacuation **Out** of Building Specific training and/or practice is required

Method of evacuation if student is not able to walk or be taken out in his/her own wheelchair OR student is not located on ground floor:

Location of Evacuation Exits (use exit as posted in each classroom):

a. _____

b. _____

Location of designated waiting area outside of building: _____

Student Name: _____ SBCSC ID#: _____ STN#: _____

School: _____ Grade: _____ Age: _____ IEP Date: _____

Evacuation to waiting area **Inside** Building (This is to be used as a last resort. Students should be evacuated outside of building with few exceptions.)

Emergency equipment to be kept at waiting area or transported with student (e.g. window evacuation sign, flashlight, medical equipment): _____

Location of previously identified waiting areas:

First Floor: _____

Second Floor: _____

Additional Floor/Other: _____

Additional Instructions (e.g. wait for evacuation by fire department, etc.): _____

Storm Evacuation Plan

Procedure for Evacuation to Shelter Area: _____

Emergency equipment to be kept at or go with the student to shelter area: (blanket, flashlight, water, etc.):

Location of shelter areas for storm evacuation:

Student can follow designated shelter plan Student requires special considerations (e.g. electrical outlet)

First Floor: _____

Second Floor: _____

Additional Floor/Other: _____

A copy of the Individual Evacuation Plan to: designated building evacuation administrator, individuals responsible for evacuation of student, and classroom(s) of student.

Attach a copy of the student's class schedule

Attach a copy of the building floor plan (Available from the school secretary)

A copy of this Evacuation Plan must be attached to the student's IEP, placed in student's cum folder and copies distributed to staff involved in any and all evacuations.

A copy of this Evacuation Plan must be placed in the school Individual Evacuation Plan folder.