



South Bend Community School Corporation

Special Education Services

HELP, I HAVE A MANIFESTATION DETERMINATION CONFERENCE (MDC)

What do I need to do?

Gather, review and bring to the conference, the following information:

- The student's current IEP
 - Be sure to review the IEP and BIP to make sure services are being provided as written in the IEP
- The FBA/BIP
 - If there is no FBA/BIP, it is the responsibility of the TOR to have one written prior to the conference.
 - The BIP must address the behavior subject to the discipline.
 - If the student already has a FBA/BIP make sure the behavior subject to the discipline action is listed as a Target behavior.
 - Revise as needed
- Attendance Records
- Discipline referrals for the current school year, including the number of ISS/OSS days.
- Gather information from all of the classroom teachers of the student including grades, behavior, etc.
- Copy of the student's current schedule
- For high school students, a transcript showing credits, classes taken and grades. You can obtain this from the guidance department.

Other items you will need to bring to the MDC conference:

- Notice of Procedural Safeguards
- Notice of Case Conference

Who will attend the conference?

- A special education administrator, building administrator, TOR, parent/guardian, student, support team member and others as deemed appropriate must be in attendance.
- If the conference is a Multiple Suspension MDC, a district support team member will conduct the conference.
 - Note: a Multiple Suspension must be held when the student reaches 10 days of suspension in the school year.

What happens at the MDC conference?

- The special education administrator will ask questions to gather information regarding the student.
- The MDC committee members look at the behavior subject to the discipline and determine if there is a relationship between the disability and the behavior.
 - If there is a relationship between the disability and the behavior, the student *may not* be expelled and has the option of remaining in school.
 - If there is no relationship, the student will appear before the community control panel will determine if the student will or will not be expelled.
 - In the case of drugs, weapon or serious bodily injury, a student may be removed to an interim alternative education setting (IAES) through the case conference process.